

Required documents:

1	Application form – printed out from the IRK system and signed by the candidate
2	Scientific CV in English
3	A motivation letter, containing a clear indication of preference in the selection of the main doctoral project, as well as, optionally, up to two second-choice projects; titles of all projects must be sourced from the list published on the School's website with an indication of the scientific discipline in which the doctorate will be
4	An official copy of the diploma of completion of the second-cycle or long-cycle Master's degree programme (or an equivalent diploma) or a photocopy of such a copy certified by Nicolaus Copernicus University staff or a declaration of the candidate on the planned date of obtaining such a diploma (of completion of the second-cycle or long-cycle Master's degree programme), which must occur <u>no later than September 15th 2024</u>
5	If your diploma is issued by a state which has signed the Hague convention (https://www.aina.pl/legalizacja-czy-apostille-konwencja-haska): authorization in the form of Apostille In case the candidate's diploma country has not signed the Hague convention: authorization in the form of legalization, as well as the scientific council of the appropriate discipline (NCU: Rada Dyscypliny Naukowej) must validate the diploma through nostrification
6	For foreign students: a copy of the visa, or the residency card, or another document granting the right to stay in Poland
7	An English or Polish translation of the Master of Science diploma (by a certified translator)
8	A short summary of the Master's Thesis (in English or Polish)
9	A list of co-authored papers (including hard copies or pdf files)
10	A list of research projects funded by grants (international, national, local) on which the candidate was working (a written confirmation is required)
11	A list of research visits / stays / internships in external research units; a list of seminars, conferences with active participation of the candidate (e.g. poster / talk, a written confirmation is required)
12	A list of research projects conducted by the candidate for external entities
13	A list of distinctions, awards, fellowships, and other honors (a written confirmation / copy of the diploma is required)
14	A confirmation of English language skills at B2 level or above, or a document confirming the completion of the first-cycle or second-cycle studies delivered in English
15	3 current photographs (including one in an electronic form, which the candidate uploads into the IRK system) compliant with the requirements applied for issuing ID
16	A signed declaration, committing the candidate, if accepted and while at AST, to not undertake studies in other Doctoral Schools
17	Two recommendation letters (optional, but recommended)
18	Grade average (GPA) statement (an example: https://www.phd.umk.pl/en/ast/recruitment/)
19	A statement on the grading scale used in the foreign university issuing the MSc diploma

Candidate application scoring and assessment:

1. Interview			max 60 pts
a.	description of the most recent diploma project, goal, methods, results	max 10 pts	
b.	level of understanding of the chosen PhD research project	max 10 pts	
c.	a general question regarding the discipline of the PhD thesis (main laws, theorems, principles, research methodology)	max 15 pts	
d.	a detailed (advanced) question regarding the discipline of the PhD thesis (main laws, theorems, principles, research methodology)	max 15 pts	
e.	motivation for enrollment into the AST School	max 10 pts	
2. Scientific achievements			max 15 pts
a.	major papers / patents	15 pts	
b.	authorship of a scientific monography / patent application	10 pts	
c.	authorship of a chapter in a scientific monography	5 pts	
d.	other papers (local research organizations, popular science, etc.)	max 3 pts	
e.	other	max 5 pts	
3. Participation in scientific projects			max 5 pts
a.	participation in a major research project, externally funded	5 pts	
b.	participation in a local research project, a research stay in an external research unit	3 pts	
c.	active participation in a conference, seminar, workshop, etc. (presentation of results)	max 3 pts	
d.	participation in a local University research project (grant)	1 pt	
4. Awards and stipends			max 5 pts
a.	stipends / fellowships / awards in international competitions	5 pts	
b.	the best Alumnus award (university level)	5 pts	
c.	stipends / fellowships / awards in national competition	max 5 pts	
d.	the best Alumnus award (faculty level)	4 pts	
e.	a stipend of the University Rector (Chancellor) or equivalent	3 pts	
5. Grades/Average			max 15 pts